

## SEPTEMBER REGISTRATION INFORMATION

**Registration** for SS. Philip and James School for **September 2017** will take place beginning **March 13, 2017**. **Please call the school office (610-363-6530 x100) any time after 9:00am to make an appointment to register your child. Please do NOT leave a message! You must speak directly to Mrs. Davis. Please acquire all necessary papers before your scheduled appointment time. This registration is for NEW students only. SS. Philip and James School welcomes both Catholic and Non-Catholic children to our school.**

### REGISTRATION REQUIREMENTS FOR ALL NEW STUDENTS:

1. If Catholic, the family **must** be registered in SS. Philip and James Parish prior to registration for school.
2. If Catholic, a Baptism certificate must be presented, if **NOT** baptized in SS. Philip and James Church.
3. Child's birth certificate.
4. Pennsylvania state law requires that all children be immunized **BEFORE BEING ADMITTED TO SCHOOL**. You are required to bring the following information with you the day of registration:
  - A.) Copy of student's Immunization Record
  - B.) Copy of most recent Physical Examination
  - C.) Copy of most recent Dental Exam

Physical and dental examinations are required of children entering Kindergarten/1<sup>st</sup>, and children new to the state according to Pennsylvania State Law. Physical examinations are required for children entering Pre-K by WCASD and Archdiocesan policy. **Physical exams must include a copy of all completed immunizations.**

We will accept a copy of a complete physical exam and dental exam done after September 1, 2016. We understand that exams after these dates may not be available at the time of registration. The most recent exam will be accepted at the time of registration. However, a new exam will need to be completed and returned to the Health Office by September 1, 2017.

5. A fee of **\$400.00 for the first child** is required at the time of registration. (This is a \$300.00 **non-refundable** registration fee that is applicable to your tuition and a \$100.00 **non-refundable** School Fee.)

If you are registering **two** students the fee will be **\$650.00**. (This is a \$300.00 **non-refundable** registration fee for the first child and a \$150.00 **non-refundable** registration fee for the second child. Both of these fees are applicable to your tuition. This fee also includes a \$100.00 **non-refundable** School Fee for **each** child.)

If you are registering three or more students the fee will be a **\$450.00 non-refundable** registration fee, which is applicable to your tuition, **plus** a **\$100.00 non-refundable** School Fee for **each** child.

e.g. Three students = \$750.00 (\$450.00 registration fee & \$300.00 School Fees)

Four students = \$850.00 (\$450.00 registration fee & \$400.00 School Fees)

6. Students for the Three-Year-Old Program must be **3 years old by August 31. Children must be potty trained.**  
Students for the Four-Year-Old Program must be **4 years old by August 31.**  
Students for the Kindergarten Program must be **5 years old by August 31.**
7. Child's Social Security Number.
8. Three-Year-Old Program and Four-Year-Old Program are Half-Day or Full-Day Programs.
9. Kindergarten Program – Full Day Only.
10. A student will be registered in SS. Philip and James School **ONLY** upon completion of requirements 1 through 7.